



## Year 11

At St Bernard's Catholic High School we believe strongly in the importance of ensuring that our students leave school empowered to make a full and active contribution to society. It is essential that all of our students are able to make informed decisions about their futures through the provision of high quality and impartial careers information, advice and guidance (CIAG). We want to inspire our students about their futures and help raise their aspirations by ensuring that they are aware of the wide range of careers open to them and how to successfully progress into their chosen field of interest.

In order to achieve this, our careers programme has been devised to allow students to develop the personal qualities, skills and knowledge necessary to be successful in the world of work in line with the 8 Gatsby Benchmarks. The Gatsby Benchmarks are identified within the Government's statutory guidance and are internationally recognised as best practice of careers guidance.

Our careers programme is delivered throughout Year 7 -11 and appropriate support and guidance is provided by the need of the individual and the stage of their education. The delivery of our careers programme is enhanced and supported by a range of local FE providers, HE institutions (including universities) and employers. This is facilitated through assemblies, presentations, guest speakers, enterprise activities, enrichment days and visits.

In order to measure the impact and effectiveness of our careers programme we regularly seek feedback from our students, parents, providers and teachers in the form of questionnaires. This is an ongoing process throughout the year and is used to modify and review the programme as necessary. Post 16 destination data is also an integral part of our review process.

Through our careers programme all students will be provided with a Unifrog subscription. Students can use the site to research training and education opportunities along with managing online applications. It is a one stop shop for students to help inform and plan their future choices. Follow the link for more information: [www.unifrog.org](http://www.unifrog.org)

Students will be supported on their journey through our careers programme by the following people:

Mr M Mills – Careers Lead

Ian Killip – Skills and Development Advisor INSPIRA

Form Tutors

Subject Teachers

If you would like to discuss our careers programme in further detail please contact Mr Mills via email: [mmills@stbernardsschool.uk](mailto:mmills@stbernardsschool.uk)

The programme of study for Year 11 is outlined below:

### Autumn:

#### Careers Interviews

All students will receive an individual careers guidance interview with Ian Killip (Skills and Development Advisor – INSPIRA). This will result in an individual careers plan being produced to help students inform and plan their next step.

#### Local Labour Market



Enrichment day focused on the local labour market to inform students of the range of opportunities within the local area. This is further supported by participation in a CV and completing application forms workshop to ensure that students are fully prepared in taking their next steps towards achieving their goals and aspirations.

### Careers Fair

Students prepare for the school careers fair by discussing first impressions and how to make the most of these opportunities. The careers fair attracts over 30 FE, HE and local employers from a range of employment sectors.

### Post 16 Pathways Assemblies/ Presentations.

Programme of assemblies from FE, training providers and local employers providing students with information regarding the options open to them on leaving school.

### Guest Speakers

Programme of guest speakers from a range of employment sectors. Students are invited to attend based on their careers interests as highlighted in their careers questionnaire at the beginning of the Year.

### **Spring:**

During the Spring Term programme of assemblies and guest speakers will continue. Support and guidance will also continue with the completion of application forms.

### Mock Interviews

Students will participate in a mock interview facilitated and supported by a range of local employers, FE and training providers. This provides students with the opportunity to enhance their inter personal and communication skills in preparation for upcoming interviews for college and apprenticeship places.

### **Summer:**

During the Summer Term students will continue to receive support and guidance, as necessary, from both school staff and external organisations as appropriate.

## Careers Information

### Students

Students will be able to find careers guidance information in the following areas:



# St Bernard's Catholic High School

— Part of the Mater Christi Multi Academy Trust —

**Careers section of the school library**

**Careers display board**

**Form notice board**

**Assemblies**

**Guest Speakers**

**St Bernard's Careers Fair**

**St Bernard's School website – calendar of events**

**St Bernard's Social Media platforms**

**Mrs Whittam**

**Ian Killip (Skills and Development Advisor)**

**Form Tutor**

**Subject Teachers**

## Parents

As a parent and carer you play a pivotal role in helping your child to make an informed decision about their future. In order to support them in realising their goals and aspirations it is vital that you have access to up to date information regarding the options open to your child on leaving school. As a school we will ensure that we communicate all upcoming careers related events to you via the following formats:

- Parentmail and text alerts
- Relevant professionals and organisations at parents' evenings.
- Parent information sessions
- St Bernard's School Website – calendar of events.
- St Bernard's School Social Media Platform

If you require any further information please do not hesitate in contacting Mrs Whittam via email: [jwhittam@st-bernards.cumbria.sch.uk](mailto:jwhittam@st-bernards.cumbria.sch.uk)

## Providers

In order to deliver an engaging and informative careers programme of study it is essential that we engage as many local employers and providers of post 16 destinations as possible. This is an integral part of the implementation of the Gatsby Benchmarks. If you are a provider who would



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like to contribute to the delivery of our current careers programme please contact Mrs Whittam via email: [jwhittam@st-bernards.cumbria.sch.uk](mailto:jwhittam@st-bernards.cumbria.sch.uk). You can also view more information on our careers programme by visiting our curriculum page. Our provider access arrangements can also be viewed within our policy pages.

## Teachers

Regardless of our position in school and our subject area we are all teachers of careers information, advice and guidance. We should all be working towards inspiring and raising the aspirations of all of our students by being willing to engage and discuss the range of career opportunities open to our students. This dialogue will enhance and support our current careers programme of study. In order to inform your discussions with students the following sources of information may be useful:

[www.unifrog.org](http://www.unifrog.org)

<https://nationalcareersservice.direct.gov.uk/job-profiles/home>

## Labour Market Information

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/483122/LMI\\_Summary\\_-\\_Cumbria\\_\\_Final\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/483122/LMI_Summary_-_Cumbria__Final_.pdf)

<http://www.lmiforall.org.uk/>